

TOGETHER **We** TRAVEL

Silverstone Park Cycle Pooling Scheme Quick Guide

The Silverstone Park cycle pooling scheme is operated by Bainton Bikes of Oxford, using Donkey Republic software.

To access the scheme, you must be an employee of a Silverstone Park company registered with Donkey Republic

To get started:

- Download the Donkey Republic app on your iOS or Android smartphone
- Once downloaded, and when seeing the map, click on the person icon – top right corner
- Next click “Get Started” and Sign in – create an account
- Set up your profile, using your work email address, and add a password – your account has now been created. Note: you don’t need to become a member
- You will need to add a payment method (although as MEPC fund the scheme, on each occasion of hire, the first 48 hours of hire are free) and agree to the Terms and Conditions



- Once completed, click on the arrow in top left corner
- You will now have returned to the map, and should be able to see available bikes for hire. If you cannot see any bikes at Silverstone Park, then please contact rwilliams@mepc.com

To hire a bike:

- On the map – click on the hub location you’d like to hire the cycle from
- You’ll see available bikes, click on the bike you’d like to hire
- Confirm selection and rent one bike
- You will be asked to add your phone number, and will be sent a verification code
- You will be offered various options and need to agree to the terms and conditions
- Once happy with your selections, press unlock
- The cycle will unlock. There is a orange slide underneath the bike – this pushes round and releases the lock, unless done automatically
- Tuck the bike lock into the basket area for safety (there is an elasticated area for this) and away you go!

To return a bike:

- Use the app to return the bike and take this off hire
- You will need to return the bike to one of the cycle hubs, within 48 hours, lock and end the rental, to avoid being charged
- Click to “End Rental” and the orange slide underneath the bike will release, allowing you to secure the lock and bike. Please also ensure the bike is secured to the bike shelter
- The system will check that the lock is secured and will confirm by offering for you to “Off Hire”.
- The bike will then be available for others to use

Any problems with the bike can be reported through the app or otherwise contact rwilliams@mepc.com

